



Commercial Filming, Videotaping, and Photography Application Form

The information below must be completed in full

OVERVIEW

Date Form Is Submitted:		Date Filming Begins:	
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Requestor Name:		Email:	
Phone #:		Cell #:	

Company:		Type of Company:	<ul style="list-style-type: none"> • Individual • Partnership • Corporation
Street Address:		City and Zip Code:	
Company Phone #:		Company Fax #:	

Authorized Company Representative/Primary Contact:		Email:	
Phone #:		Cell #:	

PRODUCTION TYPE

<ul style="list-style-type: none"> • Charity video • Documentary • Miniseries • Tourism video • Video clip 	<ul style="list-style-type: none"> • Commercial • Educational video • Short film • TV episode • Other (describe): 	<ul style="list-style-type: none"> • Corporate video • Feature film • Still photography • TV movie
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PRODUCTION OVERVIEW

Project Title:	
Date filming/photo shoot begins:	
Number of shooting days:	
Number of crew:	
Number of cast:	
Number of vehicles (private/commercial):	

Proposed Special Effects: (Check all that apply)

• Aerial stunts	• Domestic or wild animals	• Explosions
• Human stunts (falling, jumping)	• Imitation firearms	• Pyrotechnics
• Smoke/fog	• Snow effects	• Use of any chemicals
• Use of open flames	• Vehicle stunts	• Water effects
• Other (describe):		

Additional Details of Film: (Check all that apply)

• Child actor(s)	• Impersonation of ambulance staff	• Impersonation of fire officers
• Impersonation of military	• Impersonation of police	• Offensive language
• Productions that depict subjects of a controversial nature (sex, nudity, etc.)	• Scenes depicting students drinking alcohol, using drugs, or public drunkenness	• Staging of accidents in public
• Staging of crime	• Violence of any kind	
• Other (describe):		

Equipment To Be Used: (Check all that apply)

• Camera cars	• Camera crane	• Camera dolly on pavement
• Camera dolly on track	• Car(s)	• Car with ext. camera mount
• Cherry picker	• Cranes	• Forklift
• Generator	• Hazard materials	• Lighting stands
• Rain machines	• RVS	• Scaffolding
• Smoke/fog machines	• Snow machines	• Trucks
• Other (describe):		

Site Location(s) Requested:

Location 1:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
• Amplified sound?	• Electrical needs?	• Food?			
• Parking location?	• Signs of any kind?	• Solicitation of any kind?			
• Sprinkler system on/off?	• Stage?	• Site alteration?			
• Tent?	• Vehicles on site?	• Water supply needed?			
• Additional special needs:					

Location 2:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
• Amplified sound?	• Electrical needs?	• Food?			
• Parking location?	• Signs of any kind?	• Solicitation of any kind?			
• Sprinkler system on/off?	• Stage?	• Site alteration?			
• Tent?	• Vehicles on site?	• Water supply needed?			
• Additional special needs:					

Location 3:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
•	Amplified sound?	•	Electrical needs?	•	Food?
•	Parking location?	•	Signs of any kind?	•	Solicitation of any kind?
•	Sprinkler system on/off?	•	Stage?	•	Site alteration?
•	Tent?	•	Vehicles on site?	•	Water supply needed?
•	Additional special needs:				

Location 4:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
•	Amplified sound?	•	Electrical needs?	•	Food?
•	Parking location?	•	Signs of any kind?	•	Solicitation of any kind?
•	Sprinkler system on/off?	•	Stage?	•	Site alteration?
•	Tent?	•	Vehicles on site?	•	Water supply needed?
•	Additional special needs:				

Location 5:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
•	Amplified sound?	•	Electrical needs?	•	Food?
•	Parking location?	•	Signs of any kind?	•	Solicitation of any kind?
•	Sprinkler system on/off?	•	Stage?	•	Site alteration?
•	Tent?	•	Vehicles on site?	•	Water supply needed?
•	Additional special needs:				

Location 6:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
•	Amplified sound?	•	Electrical needs?	•	Food?
•	Parking location?	•	Signs of any kind?	•	Solicitation of any kind?
•	Sprinkler system on/off?	•	Stage?	•	Site alteration?
•	Tent?	•	Vehicles on site?	•	Water supply needed?
•	Additional special needs:				

Location 7:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
<ul style="list-style-type: none"> • • • • • 	Amplified sound?	<ul style="list-style-type: none"> • • • • 	Electrical needs?	<ul style="list-style-type: none"> • • • • 	Food?
	Parking location?		Signs of any kind?		Solicitation of any kind?
	Sprinkler system on/off?		Stage?		Site alteration?
	Tent?		Vehicles on site?		Water supply needed?
	Additional special needs:				

Location 8:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
<ul style="list-style-type: none"> • • • • • 	Amplified sound?	<ul style="list-style-type: none"> • • • • 	Electrical needs?	<ul style="list-style-type: none"> • • • • 	Food?
	Parking location?		Signs of any kind?		Solicitation of any kind?
	Sprinkler system on/off?		Stage?		Site alteration?
	Tent?		Vehicles on site?		Water supply needed?
	Additional special needs:				

Location 9:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
<ul style="list-style-type: none"> • • • • • 	Amplified sound?	<ul style="list-style-type: none"> • • • • 	Electrical needs?	<ul style="list-style-type: none"> • • • • 	Food?
	Parking location?		Signs of any kind?		Solicitation of any kind?
	Sprinkler system on/off?		Stage?		Site alteration?
	Tent?		Vehicles on site?		Water supply needed?
	Additional special needs:				

Location 10:					
Date(s) at this site:					
Set up time will begin:					
Start time of production:					
Estimated end time of production:					
Clean up of site will be completed by:					
<ul style="list-style-type: none"> • • • • • 	Amplified sound?	<ul style="list-style-type: none"> • • • • 	Electrical needs?	<ul style="list-style-type: none"> • • • • 	Food?
	Parking location?		Signs of any kind?		Solicitation of any kind?
	Sprinkler system on/off?		Stage?		Site alteration?
	Tent?		Vehicles on site?		Water supply needed?
	Additional special needs:				

NOTE: Any additional location sites need to be listed on an attachment.

A fee will be paid to the University of Michigan to offset any costs that the University incurs due to your production.

The University of Michigan encourages the production company to use University students as extras and production assistants under such terms as you choose to negotiate with them. In addition, it encourages representatives of the production company to make themselves available for classroom discussions of their work.

Will University students' talent be auditioned?	
If so, please estimate the number of roles to be cast locally:	

The below-signed acknowledges that he/she will comply with the requirements described on the Guidelines and Requirements page. The below-signed agrees to update the information described above as production plans change. (Please attach a signature file if you're submitting this form via email.)

Authorized Representative SIGNATURE:		Authorized Representative PRINTED FULL NAME:	
DATE:			

For further information, please contact:

**University of Michigan Film Office
Office of the Vice President for Communications**
Fleming Administration Building
503 Thompson Street
Ann Arbor, MI 48109-1340
Phone: (734) 763-5800
Fax: (734) 936-0775

or

**Office of the Associate Vice President for
Facilities & Operations**
Fleming Administration Building
503 Thompson Street
Ann Arbor, MI 48109-1340
Phone: (734) 615-9075
Fax: (734) 615-6876